

Calvin Hicks Memorial Award for the Study of Music

Application for Summer 2016

Important Notes:

- Please read the Hicks Award Overview before filling out this application.
- All questions must be answered in full for your application to be considered.
- Write very clearly and neatly or type. Proofread for errors. Make sure you answered all of the questions.
- Answers to Part 2 questions should be typed on separate page(s).
- Your parent/guardian must complete and sign the financial statement.
- You will need a letter of recommendation. Please have it emailed to info@focrls.org.
- Please send your application by email to info@focrls.org.
- Please make sure your application and your letters of recommendation are sent to FoCRLS at least 30 days before your tuition needs to be paid in full.

Part 1 – INFORMATION

Name of Applicant (Student): _____

Grade and Learning Community: _____

Home Address _____

Home Telephone _____ Cell Phone _____

Email Address(es) _____

Parent/Guardian: Name _____

Home Address _____

Home Telephone _____ Cell Phone _____

Email Address _____

Name of Music School: _____

Lessons/Class to be taken: _____

Dates of Classes: Start Date _____ End Date _____

Cost of tuition: \$ _____

Date class tuition must be paid in full: _____

Amount of money you are requesting from FoCRLS: \$ _____

Amount requested for Summer 2016 may be a **maximum** of \$500.

Part 2 – QUESTIONS

These essay questions are to be answered by you, the applicant/student. This is your chance for us to get to know you through your own words and thoughts. Please respond thoroughly, clearly, and thoughtfully to each of these questions.

1. What impact would studying music have on your life?

Attach your typed response of 350–500 words.

If you are awarded a Calvin Hicks Memorial Award, please be prepared to present a follow-up essay describing how this musical training met or exceeded your expectations and how it affected you. By sharing your experiences with us, you will help us raise funds for future Hicks Awards!

2. What are your plans for earning and/or raising other funds for this class?

In addition to applying for a Hicks Award from Friends of CRLS, how do you plan to earn/raise money to pay for the lessons? Please describe as realistically as possible how you will earn/raise the money and how much money you expect to raise through each method.

Attach your typed response of 150–250 words.

Part 3 – FINANCIAL STATEMENT

Your PARENT/GUARDIAN MUST COMPLETE, SIGN, AND DATE THIS FINANCIAL STATEMENT in order for you to be considered for a Hicks Award through Friends of CRLS. You will need to give your parent/guardian details of the lessons/class for the first section.

Parent/Guardian, please write very clearly and answer all questions.

I, _____, am the parent/ guardian of
(Name of Parent/Guardian)

_____, is applying to take the lessons/class
(Name of Student)

_____ at _____
(Lessons/Class Name) (Music School)

starting _____ and ending _____.
(Date Lessons/Class Begins) (Date Lessons/Class Ends)

1. Is the above named student currently enrolled in the CRLS Free/Reduced Lunch Program?

Circle one: Yes No

2. Did you file an income tax return for **2014**? Circle one: Yes No

If you filed an income tax return for **2014** what was the **adjusted gross income** reported on Form 1040 or Form 1040A? \$_____

3. Does your family live in public housing or subsidized housing (for example, Section 8)?

Circle one: Yes No

4. Does your family receive SNAP / EBT / food stamps? Circle one: Yes No

I state that all of the above is true.

(Name of Parent/Guardian – print)

(Signature of Parent/Guardian)

Date Signed: _____

Part 4 – LETTERS OF RECOMMENDATION

A letter of recommendation is required – either from a current or past music teacher if you have one, or a current classroom teacher who is familiar with you and your interests. The next two pages of this application are the form your references should use for their recommendations.

Fill out first part, including a due date, which should be 10 days after the date you plan to submit Parts 1, 2, and 3 of your application to Friends of CRLS, and give it to your references. This means we should have the recommendations in no later than 10 days after we receive the rest of your application. Friends of CRLS should receive all four parts of the application at least 30 days before the music lessons/class needs to be paid in full.

Please tell your references the music lessons you are interested in participating in and the school where you would be taking it, why you want to participate, what a Hicks Award is, and why you're applying.

Give each of your references a form and point out the due date and that they should email the completed form to info@focrls.org with the subject line Hicks Award. You should follow up with them a few days before the due date to make sure they plan on having it in on time.

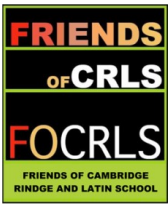
Make notes to yourself here:

Reference's name: _____

Date you gave form to reference: _____

Due date (10 days after you submit Parts 1, 2, and 3 of your application): _____

Date you should follow up: _____



FRIENDS OF CRLS STUDENT HICKS AWARD
RECOMMENDATION LETTER FORM

Name of Applicant: _____

Music lessons or class to be taken: _____

Due date for recommendation: _____

Name of Reference: _____

Relationship to applicant: _____

Length of time you have known applicant: _____

Please rank the applicant high, medium, or low for each of these traits and provide comments. Please be specific and include examples whenever possible.

EAGERNESS TO LEARN High Medium Low

Please describe: _____

RESPONSIBILITY High Medium Low

Please describe: _____

INITIATIVE High Medium Low

Please describe: _____

Please tell us about how you think the applicant would benefit from the music lessons they are interested in taking:

Please email your completed Recommendation Letter Form directly to Friends of CRLS at info@focrls.org with the subject line Hicks Award Recommendation. Thank you very much.

To learn more about Friends of Cambridge Rindge and Latin School, please visit focrls.org.

Submission of Application – Summary of Instructions to Student

You will submit Parts 1, 2, and 3. Please email your application, including essay answers to info@focrls.org with *Hicks Award Application* in the subject line. If you need access to a scanner to email your application and answers, please ask a teacher for help or visit the FoCRLS during office hours in Room 2136.

For Part 4, give your references the recommendation forms and ask them to email their completed forms to us directly at info@focrls.org with *Hicks Award Recommendation* in the subject line. We should receive both recommendations no later than 10 days after we receive your completed application. Friends of CRLS should receive all four parts of the application at least 30 days before the lessons/class needs to be paid in full.

Please give us 30 days to review your application and make a decision. The Hicks Family will carefully consider your essays, recommendations, financial situation, and academic merit in relation to funds available and the number of applications received.

If you have any questions, please email info@focrls.org, call 857-235-9290,
or visit FoCRLS during office hours in CRLS Room 2136.